



CITY OF FORT LAUDERDALE
Department of Sustainable Development
Urban Design & Planning Division
700 NW 19th Avenue
Fort Lauderdale, FL 33311
Telephone: (954) 828-3266
Fax (954) 828-5858
Website: http://www.fortlauderdale.gov/sustainable_dev/

DEVELOPMENT PERMIT EXTENSION APPLICATION

Administrative / Planning & Zoning Board / City Commission

REQUEST TYPES:

<input type="checkbox"/> Extension, Administrative (Projects that have been previously approved by the Development Review Committee)	\$ 89.00
<input type="checkbox"/> Extension, Planning & Zoning Board (Projects that have been previously approved by the Planning & Zoning Board)	\$ 730.00
<input type="checkbox"/> Extension, City Commission (Projects that have been previously approved by the City Commission)	\$ 670.00

REQUIRED DOCUMENTATION

NOTE: The following information must be submitted prior to the existing development permit expiration deadline. All documents (other than site plans) must be on letterhead, dated, and with author indicated.

- ☐ **Completed Development Permit Extension Application**
- ☐ **Development Permit Extension Request Letter detailing the following information:**
 - Narrative Response to Section 47-24.1.M.5
 - Original Development Permit Approval Date
 - Current Development Permit Expiration Deadline Dates (for both the permit application deadline and permit issuance deadline)
 - Requested Extension Timeframes (in months)
 - Extension Justification
 - Revised Development Permit Expiration Deadline Dates (for both the permit application and permit issuance deadline)
- ☐ **Proof of Ownership**
 - Warranty deed or tax record, including corporation documents if applicable
- ☐ **Minimum Site Plan Submittal shall include the following:**
 - Cover sheet on plan set to state project name and table of contents
 - Aerial photo, must be clear and current with site highlighted
 - Approved Site Plan and Landscape Plan
 - Approved Elevations of each façade
 - Approved Renderings (if applicable)
- ☐ **Copies of Approved Final-DRC Site Plans**
 - Two (2) reduced (11" x 17") for Administrative
 - Fourteen (14) half size (12" x 18") for Planning and Zoning Board
 - Seventeen (17) reduced (11" x 17") for City Commission

Applicant Information Sheet

INSTRUCTIONS: The following information is requested pursuant to the City's Unified Land Development Regulations (ULDR). The application must be filled out accurately and completely. Please print or type and answer all questions. Indicate N/A if does not apply.

Case Number	
Development / Project Name	
Development / Project Address	
Project Description	

NOTE: For purpose of identification, the **PROPERTY OWNER** is the **APPLICANT**

Property Owner's Name	
Property Owner's Signature	If agent letter provided, no property owner signature required on application.
E-mail Address	
Phone Number	
Proof of Ownership	<input type="checkbox"/> <u>Warranty Deed</u> or <input type="checkbox"/> <u>Tax Record</u>

NOTE: If **AGENT** is to represent **OWNER**, notarized letter of consent is required

Applicant / Agent's Name	
Applicant / Agent's Signature	
E-mail Address	
Phone Number	
Letter of Consent Submitted	

NOTE: To be filled out by Department

Development Permit Approval Date	
Original 18-Month Expiration Date	
Original 24-Month Expiration Date	
Requested Extension (months)	
New 18 Month Expiration Date	
New 24 Month Expiration Date	

Code Enforcement Review Information

INSTRUCTIONS: Submit this application to the Code Enforcement Division for review and sign-off. Contact the Code Enforcement Customer Service center at 954-828-5207 for more information.

Code Enforcement	Violation	Action
Code Enforcement Signature	Staff Member Name	Date